

### Deadlines for returning forms

#### 1. Compulsory Forms

Deadline	Description	Form Number	Page
13 July 2017	Catalogue Entry	Form 10	44 - 45
13 July 2017	Business Matching & Appointment Making Services	Form 11	46
4 August 2017	Exhibitor Pre-Registration	Form 3	21

#### Compulsory for *STANDARD BOOTH* exhibitors:

Deadline	Description	Form Number	Page
4 August 2017	Fascia Board	Form 4	25

#### Compulsory for *RAW SPACE* exhibitors

Deadline	Description	Form Number	Page
4 August 2017	Booth Design Review for Raw Space Exhibitors with over 4.4m Height Booth	/	35-36
4 August 2017	Additional Orders – Lighting, Power & Internet	Form 6	29
4 August 2017	Appointment of Booth Contractor & Special Design Booth Proposal	Form 7	38

#### 2. OPTIONAL Forms

Deadline	Description	Form Number	Page
4 August 2017	Hotel Booking Form	Form 1	18
4 August 2017	Invitation for Visa Application	Form 2	19
4 August 2017	Additional Orders – Furniture	Form 5	28
4 August 2017	Additional Orders – Lighting, Power & Internet	Form 6	29
4 August 2017	Temporary Staff	Form 9	42
4 August 2017	Digital Services Application	Form 12	49
11 August 2017	Appointment of Forwarder & Transport Order	Form 8	41